



**INDIAN WELLS COUNTRY CLUB COMMUNITY
FIRE ACCESS MAINTENANCE DISTRICT (FAMD) NO. 1**

**BOARD OF DIRECTORS MEETING
November 9, 2023
10:00 A.M.**

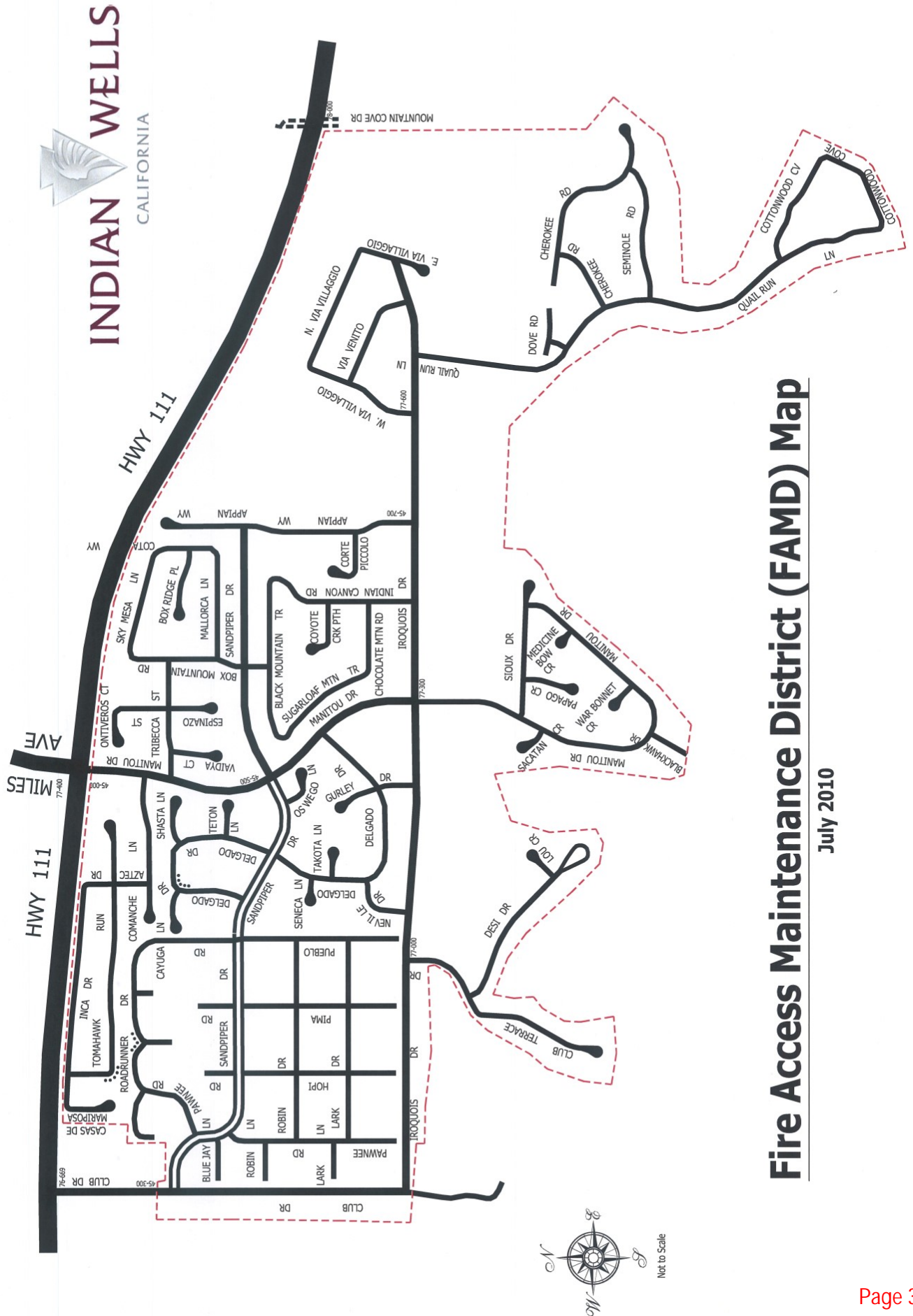
This Meeting will be held In-Person at
The City of Indian Wells City Council Chambers
44950 El Dorado Drive Indian Wells, CA



FAMD #1
Fire Access Maintenance District
An Agency of the City of Indian Wells
Indian Wells Country Club Community

BOARD OF DIRECTORS 2022-2023

Director	Term Ends
Name: Kurt Yeager (Chairperson) Phone: (949) 632-6157 Email: ekurty01@gmail.com	February 28, 2025
Name: Margaret "Marge" Barry (Vice Chair) Phone: (760) 772-0404 or (760) 219-3100 cell Email: iwmarge@gmail.com	February 28, 2026
Name: Charlie Jones (Secretary) Phone: (760) 200-0491 Email: COJ1939@gmail.com	February 28, 2025
Name: Tony Trocino (Director) Phone: (760) 610-1751 Email: trotony7@dc.rr.com	February 28, 2026
Name: Open Seat Phone: Email:	February 28, 2025
Name: Dennis Coker (IWCC Rep) Phone: (760) 345-2561 Email: Dennis.Coker@clubcorp.com	Appointed (No Term)



Fire Access Maintenance District (FAMD) Map

July 2010



FIRE ACCESS MAINTENANCE DISTRICT NO. 1 INDIAN WELLS COUNTRY CLUB COMMUNITY

**The Board of Directors will Meet in the
City of Indian Wells City Council Chambers
at 44950 El Dorado Indian Wells CA on
November 9, 2023, at 10:00 A.M.**

Board of Directors Meeting Agenda

1. CALL TO ORDER OF THE FAMD, ROLL CALL

Chairman - Kurt Yeager
Vice Chairman – Margaret “Marge” Barry
Secretary – Charlie Jones
Director - Tony Trocino
Director – Open
IWCC Representative – Dennis Coker

2. PLEDGE OF ALLEGIANCE

3. APPROVAL of the FINAL AGENDA

November 9, 2023

Page(s) 4-5

4. PUBLIC COMMENTS

All persons wishing to address the FAMD Board should fill out a Blue Public Comment Request form in advance and hand it to the FAMD District Manager. At the appropriate time, please come forward to the podium and state your name for the record. Speakers are limited to three minutes. Parties are encouraged to submit their comments in writing with any attachments or exhibits they wish for the FAMD Board to review, preferably 24 hours prior to the meeting. Speakers can then use their three-minutes to summarize the key points of their comments. Please note that you may address the FAMD Board on an agenda item at the time it is discussed, but only after being recognized by the Chairman. Under the Brown Act, the FAMD Board should not take action on or discuss matters raised during the public comment portion of the agenda which are not listed on the agenda. FAMD Board Members may refer such matters to staff for information or to be placed on a subsequent agenda for consideration. Notwithstanding the foregoing, FAMD Board Members and staff may briefly respond to statements made or questions posed during public comment, if such responses do not constitute any deliberation.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are routine and will be enacted by one vote. There will be no separate discussion of these items unless members of the FAMD Board or audience request that specific items be removed from the Consent Calendar for separate discussion and action. Financial matters will be indicated as budgeted or non-budgeted below.

- a. Minutes; October 12, 2023
- b. Financials; October 2023

Page(s) 6-8

Page(s) 9

6. SECURITY REPORT

- a. October 2023 Security Report

Page(s) 10-13



7. OLD BUSINESS

- a. FAMD Storm Water & Debris Basin – Performance Report
- b. Appointment of Open Board of Directors Seat

Page(s) 14

Page(s) 15-18

8. NEW BUSINESS

- a. Holiday Lighting
- b. Manitou Fountain Pump
- c. Electrical Reimbursement Agreement with Sandpiper Cove #3 & Manitou Springs HOA for Bridge Lighting
- d. 2024 Meeting Schedule

Page(s) 19-22

Page(s) 23-24

Page(s) Pending

Page(s) 25

9. FAMD DISTRICT MANAGERS REPORT

- a. Priority 3 Road Rehabilitation Project

10. BOARD MEMBERS COMMENTS

11. ANNOUNCEMENTS

Next Meeting December 14, 2023

12. ADJOURNMENT

**INDIAN WELLS COUNTRY CLUB COMMUNITY
FIRE ACCESS MAINTENANCE DISTRICT NO. 1
BOARD OF DIRECTORS OPEN MEETING**

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE SENIOR BUILDING INSPECTOR OR THE RISK MANAGER AT (760) 346-2489. A 48-HOUR NOTIFICATION PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING (128 CFR 35.102.35.104 ADA TITLE III).

AFFIDAVIT OF POSTING

I, Angelica Avila, certify that on November 6, 2023, I caused to be posted a notice of a FAMD #1 Board Meeting to be held on Thursday November 9, 2023, at 10:00 A.M., in person in the City Council Chamber's.



FAMD #1
Fire Access Maintenance District
An Agency of the City of Indian Wells
Indian Wells Country Club Community

SPECIAL BOARD OF DIRECTORS MEETING

MINUTES **October 12, 2023**

1. CALL TO ORDER

Chairman Kurt Yeager called meeting to order at 10:00 A.M.

ROLL CALL

PRESENT: Chairman - Kurt Yeager
Secretary – Charlie Jones
Director - Tony Trocino

ABSENT: Vice Chairman – Margaret “Marge” Barry
IWCC Representative – Dennis Coker

ALSO, PRESENT: District Manager (DM) Scott Matas (Desert Resort Management/ Associa),
Ken Seumalo (City of Indian Wells, Public Works Director),
Paul Stotesbury (Allied Universal, (DOS) Director of Security),
Jennifer Aguilar (City of Indian Wells, Administrative Assistant)

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF THE FINAL AGENDA

A motion was made by Director Tony Trocino and a 2nd by Director Charlie Jones to approve the agenda for the October 12, 2023, FAMD board meeting. Motion carried 3/0.

4. PUBLIC COMMENTS – No Comments

5. CONSENT CALENDAR

- a. Minutes; September 14, 2023
- b. Financials; September 2023

A motion was made by Director Tony Trocino and a 2nd by Director Charlie Jones to approve the Consent Calendar. Motion carried 3/0.

6. SECURITY REPORT

- a. September 2023 Security Report

Director of Security Paul Stotesbury updated the Board of Directors on the past month’s security report.

7. OLD BUSINESS

a. FAMD Store Water & Debris Basin – Performance Report

The Board of Directors reviewed a written summary of storm events. The Board of Directors discussed the possibility of contracting with an engineer to complete an analysis focused on drainage capacity and flow in areas of concern. This led to discussion to contract for on-call storm event services to clear roadways and drains, and the timing to look into an updated Pavement Management Plan.

A motion was made by Director Tony Trocino and a 2nd by Director Charlie Jones to direct the District Manager to bring back a proposal for an engineer to complete an analysis focused on drainage capacity and flow in areas of concern, to bring back to the Board of Directors an option to contract for on-call storm event services to clear roadways and drains, and a proposal to provide a Pavement Management Plan. Motion carried 3/0.

b. Priority 3 Road Rehabilitation Project

The Board of Directors was updated on the timeline for repairs. All repairs will begin on October 19, 2023.

8. NEW BUSINESS

a. Pat Caplan (Sandpiper #3) Request for Reimbursement on Electric for Quail Run Bridge.

The Board of Directors reviewed the request by Ms. Caplan to reimburse electricity cost for the Quail Run bridge lighting to her HOA. Her request was to have as trade of the past cost for a drain in the street where water pools along Quail Run. Direction was given for the District Manager to return to a future meeting with a reasonable cost reimbursement and a draft of a contract for future cost sharing with the Quail Run and Manitou HOA's that pay for the bridge electricity.

b. Website Renewal and Hosting Fees

The Board of Directors reviewed the hosting and annual fees for the FAMD website.

A motion was made by Director Charlie Jones and a 2nd by Director Tony Trocino to approve the hosting and annual fee with an amount not to exceed \$1,203.61. Motion carried 3/0.

c. Appointment to Empty Board Position

The Board of Directors reviewed the policy on how to the open position on the board would be filled. The board decided to follow the appointment process.

A motion was made by Director Tony Trocino and a 2nd by Director Charlie Jones to direct the District Manager to send out a notice to the community for 30 days asking for nominations for the open seat. Motion carried 3/0.

9. DISTRICT MANAGER REPORT

The District Manager report on the annual certification disclosure and a claim filed by a guest.

10. BOARD MEMBER COMMENTS

Chairman Kurt Yeager commented that he will be attempting to meet with all the HOA presidents.

11. ANNOUCEMENTS

The next regularly scheduled meeting of the Fire Access Maintenance District Board of Directors will be held at 10:00 A.M., on November 9, 2023, in person at the City of Indian Wells council chambers.

12. ADJOURNMENT

There being no more business the meeting was adjourned by Chair Kurt Yeager at 10:58 A.M.

Respectfully Submitted, Scott Matas, District Manager

Attested to: _____ Date: _____
Charlie Jones, FAMD Secretary

DRAFT

YEAR-TO-DATE BUDGET REPORT
OCT 2023

FOR 2024 04

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
209 F.A.M.D. #1							
2090000 F.A.M.D. #1							
2090000 411100 CYSecPrpTx	-325,000	-325,000	-3,213.14	-3,213.14	.00	-321,786.86	1.0%
2090000 411200 CYUnsPrpTx	-8,170	-8,170	-9,451.72	-9,451.72	.00	1,281.72	115.7%
2090000 411300 PYPrpTx	-2,050	-2,050	-30.11	-30.11	.00	-2,019.89	1.5%
2090000 411400 RoLIPrpTx	-1,850	-1,850	.00	.00	.00	-1,850.00	.0%
2090000 421100 Fire Acces	-1,194,000	-1,194,000	-11,533.03	-11,533.03	.00	-1,182,466.97	1.0%
2090000 431100 Const Pmt	-1,080	-1,080	.00	.00	.00	-1,080.00	.0%
2090000 451100 Invest Earn	-48,000	-48,000	.00	.00	.00	-48,000.00	.0%
2090000 461500 PropTxRelf	-1,830	-1,830	.00	.00	.00	-1,830.00	.0%
2090000 486300 Misc Rev	-3,450	-3,450	-480.00	-480.00	.00	-2,970.00	13.9%
TOTAL F.A.M.D. #1	-1,585,430	-1,585,430	-24,708.00	-24,228.00	.00	-1,560,722.00	1.6%
2098601 F.A.M.D. Program							
2098601 531000 Prof Svcs	168,750	168,750	34,217.90	10,754.51	98,226.47	36,305.63	78.5%
2098601 533000 Contr Svcs	996,750	1,096,371	267,814.49	86,468.42	810,523.30	18,033.21	98.4%
2098601 542000 Utilities	32,950	32,950	9,940.47	2,726.33	18,809.59	4,199.94	87.3%
2098601 544000 Bldg&GrMnt	137,650	137,650	13,303.00	5,946.00	73,276.00	51,071.00	62.9%
2098601 545000 Infrastruc	130,000	130,000	.00	.00	.00	130,000.00	.0%
2098601 552000 Communicat	18,750	18,650	5,404.55	1,507.65	6,999.11	6,246.34	66.5%
2098601 561000 Office Exp	9,500	9,500	513.35	.00	8,486.65	500.00	94.7%
2098601 563000 Opr Matrls	1,500	1,600	546.00	136.50	1,054.00	2,500.00	100.0%
2098601 565000 MinorEquip	2,500	2,500	.00	.00	.00	2,500.00	.0%
2098601 591600 IndrctCost	15,000	15,000	.00	.00	.00	15,000.00	.0%
TOTAL F.A.M.D. Program	1,513,350	1,612,971	331,739.76	107,539.41	1,017,375.12	263,856.12	83.6%
2099929 FAMD Capital							
2099929 673100 ConstContr	0	774,241	.00	.00	.00	774,241.00	.0%
TOTAL FAMD Capital	0	774,241	.00	.00	.00	774,241.00	.0%
TOTAL F.A.M.D. #1	-72,080	801,782	307,031.76	83,311.41	1,017,375.12	-522,624.88	165.2%
TOTAL REVENUES	-1,585,430	-1,585,430	-24,708.00	-24,228.00	.00	-1,560,722.00	
TOTAL EXPENSES	1,513,350	2,387,212	331,739.76	107,539.41	1,017,375.12	1,038,097.12	
CHANGE IN FUND BAL - NET OF REVENUES/EXPENSES:			1,691,981.28	-307,031.76			
ENDING FUND BALANCE 10/31/2023:			1,384,949.52				

FAMD #1

INDIAN WELLS COUNTRY CLUB COMMUNITY

SECURITY REPORT

**Paul A. Stotesbury
Site Security Director
October, 2023**

October 10 - Manitou Gate, tractor trailer struck entrance arm, knocked off, report to DRM, arm replaced, guard error

October 14 - Club Gate, U-Haul hit entrance overhead, report, pictures to DRM, slight damage

FIRE DEPARTMENT/ PARAMEDICS

RESPONSES -6

TRANSPORTS -2

RSO

ROUTINE PATROL - 7

CALLS FOR SERVICE - 9

OPEN GARAGE DOOR - 52

OPEN OTHER DOORS - 8

TRANSPONDERS SOLD - 58

Event	Jan.	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Access Denied	0	0	0	0	0	0	0	0	0	0			0
Alarm Checks-Security	4	5	3	5	5	3	5	3	3	4			40
Animal Control on site	2	0	0	1	0	2	0	0	0	1			6
Animal Issues	0	0	2	2	0	2	0	0	0	0			6
Burglaries	0	0	0	0	0	0	0	0	0	0			0
Thefts	0	0	0	1	0	1	0	0	0	0			2
Garage Doors Open	39	54	60	18	13	19	12	5	5	52			277
A Shift up to 1400 hrs	0	1	4	13	2	2	3	0	1	0			26
B Shift up to 2200 hrs	38	47	50	5	11	16	9	5	4	48			233
C shift after 2200 hrs	1	6	6	0	0	1	0	0	0	4			18
Doors Open (Other)	0	1	0	0	0	0	0	0	0	8			9
Golf Cart Issues	0	0	0	0	0	0	0	0	0	0			0
Homeowner Assist/Welfare Check	3	3	1	2	0	3	1	0	1	1			15
Landscape/Light Issues	0	2	0	0	0	1	3	11	0	0			17
Medical Response / Fire Dept.	9	17	11	22	6	4	10	6	4	6			95
Noise Issues	1	0	2	8	1	3	0	1	0	1			17
Other - Domestic Issue	0	0	0	0	0	0	0	0	0	0			0
Parking Issues	1	0	0	0	0	1	0	0	0	0			2
Public Utility Issue	0	0	0	0	0	0	4	1	0	1			6
Process Servers	3	5	1	6	9	2	1	8	5	0			40
Property Issues/Damage	1	2	1	2	3	3	0	2	1	2			17
Realtor Issues	0	0	0	0	0	0	0	0	0	0			0
Sheriff on Site	18	13	15	12	18	10	19	4	4	16			129
Alarm Response/Call In	9	8	10	6	11	7	10	3	1	9			74
Routine Patrol	9	5	5	6	7	3	9	1	3	7			55
Suspicious Events	2	2	0	0	1	1	0	1	2	1			10
Traffic/Street Issues	0	0	0	1	2	0	0	1	0	0			4
Vandalism	0	0	0	1	0	0	0	0	0	0			1
Vendor Issues	0	0	0	0	0	0	0	0	0	0			0
Water Issues	2	1	4	2	12	5	18	13	4	9			70

Indian Wells Country Club FAMID #1
Security Staffing Report

	Employee Name	Length of Service at Allied Universal in Months	Length of Service at IWCCC in Months	Position	Scheduled Work Days	Scheduled Work Hours	Total Scheduled Hours/Day	Total Scheduled Hours/Week
1	Bonner, Betty	15	15	Security Supervisor	Tues/Sat	10pm-6am	8	40
2	Cabanilla, Danny	49	49	Security Officer/Supervisor	Fri/Mon	2pm - 10pm	8	32
3	Casarez, Jose	70	67	Security Officer	Sun/Thurs	2pm-10pm	8	40
4	Gray, Ken	13	13	Security Officer	varies			16
5	Hertwig, Robert	8	8	Security Officer	Thurs/Sun	10pm-6am	8	40
6	Hosamane, Mahinder	121	171	Security Supervisor	Sun/Thurs	10pm-6am	8	40
7	Lara, Marvin	122	119	Security Senior Supervisor	Mon/Sat	6am - 2pm	8	40
8	Mattern, Ian	4	4	Security Officer	Wed/Sun	2pm-10pm	8	40
9	McGarty, Patrick	2	2	Security Officer	Sat-Wed	varies	8	40
10	Pennington, Sandra	15	15	Security Officer	Fri/Mon	10pm-6am	8	32
11	Penny, Max	20	20	Security Officer	Tues/Sat	2pm-10pm	8	40
12				Security Officer	Thurs/Mon	6am-2pm	8	
13	Rios, Albert	13	13	Security Officer	Sun-Thurs	6am-2pm	8	40
14	Sandoval, Andrea	78	56	Security Officer	Sat-Wed	6am-2pm	8	32
15	Wright, Shawn	7	7	Security Supervisor	Tues/Sat	10pm-6am	8	40
16								
17	Stotesbury, Paul	98	62	Site Security Supervisor	Mon- Fri	Varies	8	40
18								
19	Part Time			Security Officer	varies			40
	TOTALS	635	621					592
	AVERAGES	42.33	41.4					

Change Change

Speed Trailer Data
May 2018

SPEED TRAILER DEPLOYMENT LOCATIONS

Day	Date	Location	0-20 ●	21-25 ◊	26-30 ◻	31-35 Δ	36-40 *	41-45 x	46-50 *	51+ ●	Total	Time
Fri	SUN	E/B Iroquois										6am-8pm
Sat	MON	S/B Manitou										7am-8pm
Sun	TUE	S/B Club	Speed trailer is functional and deployed									7am-8pm
Mon	WED	NB Manitou						daily				7am-8pm
Tues	THUR	S/B Club	Limited use due to patrol vehicle in shop									7am-8pm
Wed	FRI	W/B Iroquois	Trailer down awaiting electrician									7am-8pm
Thurs	SAT	N/B Manitou										7am-8pm
Fri	SUN	E/B Iroquois										7am-8pm
Sat	MON	S/B Manitou										6am-9pm
Sun	TUE	S/B Club										7am-8pm
Mon	WED	NB Manitou										6am-8pm
Tues	THUR	S/B Club										7am-8pm
Wed	FRI	W/B Iroquois										
Thurs	SAT	N/B Manitou										7am-9pm
Fri	SUN	E/B Iroquois										7am-8pm
Sat												
Sun												
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Sun												
Totals	App.	Totals										
%	%	%										

STAFF REPORT

DATE: November 9, 2023
TO: Honorable FAMD Board Members
FROM: FAMD District Manager
SUBJECT: FAMD Storm Water & Debris Basin – Performance Report

SUMMARY:

October 12, 2023 report:

On Sunday August 20, 2023, Tropical Storm Hilary made landfall in California. The storm specifically targeted Southern California with the eye of the storm making an impact within a few miles west of the Coachella Valley. With powerful winds and heavy rain, we are happy to report that the Indian Wells Country Club sustained minor damage and the roads were accessible for emergency vehicles during and after the event.

During the storm security made several rounds and was in contact with the District Manager. Within 48 hours of the storm the District Manager was able to gain access and visual was able to see minor landscaping damage, a power issue in the Manitou neighborhood that forced SCE to install temporary lines until an underground vault could be repaired, palm knuckles that littered the streets and some drainage areas that needed extra service. Within 96 hours street cleaners were on site and cleared all the streets.

The Manitou HOA and Sandpiper 4 (Dove & Quail Run) contacted the District Manager before and after the storm to report flooding concerns and suggestion for the future. They have requested a more proactive stance before major storms and an on-call person to clear drains if they are clogged during an event.

The District Manager is asking for direction on how to proceed. Suggestive conversation:

- Have an engineer give an analysis on the storm drainage in key areas.
- Bring back a contract for on call drain inspections during storms.
- Updating the Pavement Management Plan to include areas of concern and solutions for drainage.

November 9, 2023

The Board of Directors directed the district manager to build a plan to have the flood prone areas analyzed for drain adequacy. A map and rough scope has been developed and a request to an engineer on what the cost of this report would be has been sent out. If the report will cost over \$5,000.00 the district manager will release an RFP and bring the results back to the board in a future meeting.

FISCAL IMPACT:

Unknown

RECOMMENDATIONS

No Recommendation

STAFF REPORT

DATE: November 9, 2023
TO: Honorable FAMD Board Members
FROM: FAMD District Manager
SUBJECT: Appointment of Open Board of Directors Seat

SUMMARY:

October 12, 2023

Larry Bonafide has resigned his position as a board member on September 14, 2023. The Board of Directors will need to decide to make an appointment or hold the position open until the next election cycle in 2025. Please refer to the attached policy for reference on how an appointment of a new board member is directed per the policy.

November 9, 2023

On October 12, 2023, the Board of Directors directed the district manager to post a notice that applications for the open seat would be accepted and to have the notice posted for 30 days. On October 13, 2023, a notice was eblasted to the FAMD email list and a notice for the open seat was posted on the website. The board will need to decide on a process on how to fill the seat.

FISCAL IMPACT:

Appointment – No Fiscal Impact

RECOMMENDATIONS

- Decide on a process for appointment.

CHAPTER 3.10 FILLING VACANT BOARD POSITIONS

Sections:

3.10.010 Procedure for Filling a Vacant Board of Directors Seat.

3.10.010 PROCEDURE FOR FILLING AN ELIGIBLE VACANT BOARD SEAT.

The following procedure is for handling the resignation of a Board Member (other than the Board Member representing the Indian Wells Country Club) and filling the position for the remainder of the term, if the position is eligible to be filled. [City Council Resolution No. 2021-01, 02/18/2021]

3.10.010(a) Notice of Intent to Resign.

A Board Member should submit his/her notice of intention to resign with the effective date of resignation to the Board Secretary who shall forward a copy to the City Clerk. The Board Secretary shall place the notice on the next available agenda under General Business.

3.10.010(b) Determination of Eligibility for Appointment or Election.

The Board shall schedule the matter on the agenda within thirty (30) days, or as soon thereafter as the Board is able to reasonably schedule a meeting, to determine if the vacancy is eligible to be filled and, in the case that the position is determined eligible to be filled, to determine whether the vacancy shall be filled by appointment or election. [City Council Resolution No. 2021-01, 02/18/2021]

3.10.010(b)(1) Election.

It is the Board's policy to fill all eligible vacant positions by election. [City Council Resolution No. 2021-01, 02/18/2021]

3.10.010(b)(2) Failure to fill vacancies by district.

If, after the prescribed nomination period, there are no nominations to fill the eligible Director vacancy, the Board may appoint a Director from within the FAMD, provided that the Director meets the requirements set forth in Section 1.02.010. Such appointed Director shall serve the remainder of the vacated term. [City Council Resolution No. 2021-01, 02/18/2021]

3.10.010(b)(3) Appointment or leave vacant until next election.

If the term of the eligible vacant position would have the same election date as the regular Board election, the Board can determine if it will make an appointment or leave the eligible position vacant until the next regular election. [City Council Resolution No. 2021-01, 02/18/2021]

3.10.010(b)(4) Eligibility for Filling of Vacant Board Seats.

If the Board and City Council determine that a vacancy exists or is created between the date of adoption of City Council Resolution and November 10, 2021, then the vacant Director position shall not

be eligible to be filled thereby reducing the total number of elected Director positions from six (6) to five (5). If the Board and City Council determine that more than a single vacancy exists or is created between the date of adoption of City Council Resolution and November 10, 2021, then the Board and City Council shall determine which vacancy was created first. The vacancy that the Board and City Council determine was created first, shall not be eligible to be filled. However, any remaining vacancies created prior to November 10, 2021 shall be eligible to be filled, and all vacancies that occur on or after November 10, 2012 shall be eligible to be filled. [City Council Resolution No. 2021-01, 02/18/2021]



FAMD #1
Fire Access Maintenance District
An Agency of the City of Indian Wells
Indian Wells Country Club Community

October 13, 2023

Dear IWCC Property Owner:

The Board of Directors of the Fire Access Maintenance District (“FAMD”) is calling for nominations to fill one (1) open seat on the board that was recently left open after a resignation. The candidate selected by the Board of Directors will finish the open seats term which ends in February 2026. To be a candidate for the open director position, a Candidate shall be the legal or equitable owner of real property within the FAMD District at the time the Candidate self-nominates to be a Director. At the time of nomination, a Nominee shall not be in default for payment of real property taxes on property within the FAMD. Enclosed is the FAMD Rules of Procedure’s that explains the duties/responsibilities of the FAMD Board; please see “Qualification of Directors” and “Definition of Legal or Equitable Owner” sections on page 13 to assist you in determining your qualification to be a candidate.

Also enclosed is a Self-Nomination form. Completed Nomination Form must be received by Monday, November 13, 2023, to be considered a viable candidate.

The Board of Directors will announce a date for interviewing candidates after the closing of the nomination period and make an appointment at a future meeting that will be determined at a later date.

If you have any questions, please contact me at (760) 346-1161.

Respectfully,

Scott Matas

Scott Matas
District Manager/ FAMD #1 Indian Wells Country Club Community
Desert Resort Management (760) 346-1161

STAFF REPORT

DATE: November 9, 2023
TO: Honorable FAMD Board Members
FROM: FAMD District Manager
SUBJECT: Holiday Lighting

SUMMARY:

The Board of Directors approved each year holiday lighting for the Manitou and Club gate entrances. This year I have scaled back the scope to remove the palm tress from the proposal. After last years holiday season, the board decided to purchase the palm tree lighting and have it displayed all year. The current proposal from Al & Luis Christmas Lightning is attached to this report for review.

FISCAL IMPACT:

\$4,995.00

RECOMMENDATIONS

- Approve the Proposed amount of \$4,995.00.
- Direct the district manager to execute a contract with Al & Luis Christmas Lighting for November 27, 2023, through January 2, 2024.

Al & Luis Christmas Lighting

A Full-Service Lighting & Decor Co.

53913 Slate dr. Coachella, CA 92236

Alchristmaslighting@yahoo.com

(760)716-7705

Indian Wells Country Club

Indian Wells Country Club
46000 Club Dr.
Indian Wells, CA 92210

October 13, 2023

Manitou Entrance

Main Entrance

Guard House

1. Installation of one hundred fifteen (115) feet of clear C9 lights on the perimeter rooflines of main entrance.
Per feet: \$3.70
Cost: \$425.50
2. Installation four (4) beautifully decorated sixteen (16) inch beautifully decorated garlands, on four gates
Per Garland: \$230
Cost: \$920
3. Installation of three (3) beautifully decorated sixty (60) inch premium Christmas wreaths in front of guardhouse.
Per wreath: \$290
Total: \$870
4. Circle wrap four (4) olive trees with warm white LED mini-lights in front and back of guardhouse.
Per Tree: \$230
Cost: \$890

Indian Wells Country Club – Club Drive Entrance

Main Entrance

Guardhouse

5. Installation of fifty-five (55) feet of C9 lights along perimeter rooflines of main entrance guardhouse.
Per ft: \$3.70
Cost: \$203.50

6. Installation of four (4) beautifully decorated sixteen (16) inch premium garlands, on gates.
Per Garland: \$230
Cost: \$920
7. Installation of one (1) beautifully decorated sixty (60) inch wreath in front of guardhouse.
Cost: \$290
8. Transportation, Installation and removal.
Cost: \$476

Maintenance: \$155 fee per service call (mon – fri, 8am-4pm)
\$55 per person/hour to fix damages (2 person minimum)
\$250 fee per service call (weekends/after hours)
\$20 per mini-light strand

Total Cost: \$4,995

Payment Terms: 50% deposit, \$2,497.50, required prior to installation; balance due upon installation.

Please be advised that a late fee of 10% of the amount due will be imposed on payments that are 60 days overdue post invoice date, payments that are 60+ days overdue will be imposed a late fee of 15% of the amount due.


All work would be done to accepted industry standards. The job requires that an appropriate power supply be provided by Indian Wells Country Club to each of the areas to be lit by any of the above products.

We are confident that the effort between Indian Wells Country Club and Al & Luis Christmas lighting will bring your guest, as well as the community a more visible and festive ambiance in which to enjoy this upcoming holiday season.

We look forward in bringing your guest a happy and cheerful holiday.

Alvaro Garcia
Owner
Al & Luis Christmas Lighting

Scott Matas
Community Association Manager
Desert Resort Management/ Indian Wells Country Club

X  10/13/23
Signature Date

X _____
Signature Date

STAFF REPORT

DATE: November 9, 2023
TO: Honorable FAMD Board Members
FROM: FAMD District Manager
SUBJECT: Manitou Fountain Pump Replacement

SUMMARY:

The pump at the Manitou fountain is leaking and will need replacement. A proposal from Supreme Pool Service is attached for your review. Supreme Pool Service is the fountain cleaning vendor.

FISCAL IMPACT:

\$3,285.00

RECOMMENDATIONS

- Approve the replacement of the pump at the Manitou gate fountain for \$3,285.00

Supreme Pool Service & Repair
PO Box 12022
Palm Desert, CA 92255 US
(760) 4696924
info@supremepoolserviceandrepair.com



Estimate

ADDRESS

City of Indian Wells-FAMD
Fire Access Maintenance
District - Indian Wells Country
Club
44950 El Dorado
Indian Wells, CA 92210

ESTIMATE # 1332

DATE 10/05/2023

EXPIRATION DATE 10/31/2023

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Pool maintenance.			
	New pump. Installation, plumbing, parts, labor. - 1 YEAR MANUFACTURER WARRANTY	1	3,285.00	3,285.00

TOTAL **\$3,285.00**

Accepted By

Accepted Date

STAFF REPORT

DATE: November 9, 2023
TO: Honorable FAMD Board Members
FROM: FAMD District Manager
SUBJECT: 2024 Meeting Schedule

SUMMARY:

The 2024 Meeting Schedule

- | | |
|-----------------------|------|
| 1. January 11, 2024 | 10AM |
| 2. February 8, 2024 | 10AM |
| 3. March 14, 2024 | 10AM |
| 4. April 11, 2024 | 10AM |
| 5. May 9, 2024 | 10AM |
| 6. June 13, 2024 | 10AM |
| 7. July | Off |
| 8. August | Off |
| 9. September | Off |
| 10. October 10, 2024 | 10AM |
| 11. November 12, 2024 | 10AM |
| 12. December 12, 2024 | 10AM |

FISCAL IMPACT:

No Fiscal Impact

RECOMMENDATIONS

- Approve the meeting schedule.