



FAMD #1
Fire Access Maintenance District
An Agency of the City of Indian Wells
Indian Wells Country Club Community

BOARD OF DIRECTORS MEETING MINUTES

May 11, 2023

1. CALL TO ORDER

Chairman Bonafide called meeting to order at 10:04 A.M.

ROLL CALL

PRESENT: Chairman Larry Bonafide
Secretary Charlie Jones
Director Kurt Yeager
Director Tony Trocino

ABSENT: Vice Chair Margaret “Marge” Barry
IWCC Rep Dennis Coker

ALSO, PRESENT: District Manager (DM) Scott Matas (Desert Resort Management/ Associa),
Ken Seumalo (City of Indian Wells, Public Works Director),
Paul Stotesbury (Allied Universal, (DOS) Director of Security),
Jennifer Aguilar (City of Indian Wells, Administrative Assistant)

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF THE FINAL AGENDA

A motion was made by Director Charlie Jones and a 2nd by Director Kurt Yeager to approve the agenda for the May 11, 2023, FAMD board meeting. Motion carried 4/0.

4. PUBLIC COMMENTS – No Comments

5. CONSENT CALENDAR

- a. Minutes; April 13, 2023
- b. Financials; April 2023

A motion was made by Director Kurt Yeager and a 2nd by Director Charlie Jones to approve the Consent Calendar in whole. Motion carried 4/0

6. SECURITY REPORT

- a. March 2023 Security Report
DOS Stotesbury updated the Board of Directors and answered questions.

7. OLD BUSINESS

a. IWCC Bridge Load Capacity Update

The engineer's report was due on May 10th and as of the morning of May 11th the City had not received it. The next legal steps will be taken per the Public Works Director. The Chairman gave some comments on load capability and emergency vehicle access to the IWCC clubhouse. The chairman stated that he is turning over all of his research to the district manager to be filed.

b. Subcommittee for District Management Services

c. Guardhouse Remodel

The Board of Directors reviewed proposals from Associa on Call and Watkins Construction. The conversation led to a discussion to downsize the project and rebid the project. The project will consist of a remodel of the existing footprint of the Manitou guardhouse and the repairs of the entrance and exit structures.

A motion was made by Chairman Larry Bonafide and a 2nd by Director Tony Trocino to approve the subcommittee of Director Jones and Director Yeager to oversee the process and bring back a recommendation. Motion carried 4/0.

8. NEW BUSINESS

a. FAMD 2-Year Budget 2023/24 – 2024/25

The Board of Directors reviewed the proposed budget from the City of Indian Wells. The budget consists of a recommended operation budget of \$1,513,350.00 and a Capital Improvement budget of \$1,000,000.00 for each year.

A motion was made by Director Charlie Jones and a 2nd by Director Kurt Yeager to approve operation budget of \$1,513,350.00 and a Capital Improvement budget of \$1,000,000.00 for each year of the 2023-24 and 2024/25 FAMD budget. Motion carried 4/0.

b. LED Landscape Lighting

This item was tabled until the June meeting.

c. Upgraded Security Cameras

Due to the proposed cost from AMS the item will need multiple bidders. This item was tabled until a future meeting.

d. Lighting Contract with Associa on Call

Due to the termination of contract with Horizon Lighting the board was presented with a contract with Associa on Call (AOC).

A motion was made by Chairman Larry Bonafide and a 2nd by Director Kurt Yeager to approve a monthly lighting maintenance contract with AOC. Motion carried 4/0.

e. Bridge Lighting

Due to the termination of contract with Horizon Lighting the district manager requested that an amount not to exceed \$4,976.61 an award the bridge lighting replacement of 12 lights at Manitou and Quail Run bridge to AOC.

A motion was made by Chairman Larry Bonafide and a 2nd by Director Charlie Jones to approve an amount not to exceed \$4,976.61 to replace the lights at the Manitou Bridge and the Quail Run Bridge. Motion carried 4/0.

f. General Maintenance Contract

The district manager requested that the board approve a general maintenance contract with AOC.

A motion was made by Chairman Larry Bonafide and a 2nd by Director Charlie Jones to approve a general maintenance contract with Associa on Call. Motion carried 4/0.

g. DRM Contract Amendment and Sign Maintenance Contract with Sig-a-Rama

The district manager exceeded the \$1,000.00 monthly maintenance authority in sign replacement and needs to amend the contract to allow for payment to reimburse DRM for sign replacement and maintenance.

A motion was made by Chairman Larry Bonafide and a 2nd by Director Charlie Jones to approve contract amendment to allow Desert Resort Management to be reimbursed for sign maintenance and replacement. Motion carried 4/0.

The district manager requested that a sign maintenance contract of an amount not to exceed \$4,999.00 with Sign-a-Rama be entered into.

A motion was made by Chairman Larry Bonafide and a 2nd by Director Charlie Jones to approve sign maintenance contract with Sign-a-Rama with an amount not to exceed \$4,999.00 per year of the contract. Motion carried 4/0.

9. DISTRICT MANAGER REPORT

District Manager gave an update on the LPR Cameras, RFP for Priority 3, the front entrance landscaping, and the mailbox damage on Sandpiper.

10. BOARD MEMBER COMMENTS

Chairman Bonafide announced that his home is in escrow and will most likely be leaving the community in August. He will make his official announcement of resignation after the escrow finishes and he has a clear timeline of departure.

11. ANNOUNCEMENTS

The next regularly scheduled meeting of the Fire Access Maintenance District Board of Directors will be held at 10:00 A.M., on June 8, 2023, in person at the City of Indian Wells council chambers.

12. ADJOURNMENT

There being no more business, meeting was adjourned by Chair Bonafide at 11:30 A.M.

Respectfully Submitted, Scott Matas, District Manager

Attested to: Charlie Jones Date: 06.09.2023
Charlie Jones, FAMD Secretary