



**INDIAN WELLS COUNTRY CLUB COMMUNITY
FIRE ACCESS MAINTENANCE DISTRICT
(FAMD) NO. 1**

**BOARD OF DIRECTORS MEETING
Agenda for
March 9, 2023
10:00 A.M.**

This Meeting will be held In-Person at
The City of Indian Wells
City Council Chambers
44950 El Dorado Drive
Indian Wells, CA



FAMD #1
Fire Access Maintenance District
An Agency of the City of Indian Wells
Indian Wells Country Club Community

BOARD OF DIRECTORS 2022-2023

| Director | Term Ends |
|---|---------------------|
| Name: Larry "Bear" Bonafide (Chair) Phone: (760) 345-8316 Email: larrybonafide@verizon.net | February 28, 2025 |
| Name: Margaret "Marge" Barry (Vice Chair) Phone: (760) 772-0404 or (760) 219-3100 cell Email: iwmarge@gmail.com | February 28, 2026 |
| Name: Charlie Jones (Secretary) Phone: (760) 200-0491 Email: COJ1939@gmail.com | February 28, 2025 |
| Name: Tony Trocino (Director) Phone: (760) 610-1751 Email: trotony7@dc.rr.com | February 28, 2026 |
| Name: Kurt Yeager (Director) Phone: (949) 632-6157 Email: eky@sbcglobal.net | February 28, 2025 |
| Name: Dennis Coker (IWCC Rep) Phone: (760) 345-2561 Email: Dennis.Coker@clubcorp.com | Appointed (No Term) |



FIRE ACCESS MAINTENANCE DISTRICT NO. 1 INDIAN WELLS COUNTRY CLUB COMMUNITY

Board of Directors Meeting

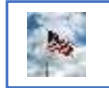
March 9, 2023 at 10:00 A.M.

**Board will Meet in the City Council Chamber of the
City of Indian Wells at 44950 El Dorado Indian Wells CA**

1. CALL TO ORDER OF THE FAMD, ROLL CALL

Chairman - Larry Bonafide
Vice Chairman – Margaret “Marge” Barry
Secretary – Charlie Jones
Director - Tony Trocino
Director – Kurt Yeager
IWCC Representative – Dennis Coker

2. PLEDGE OF ALLEGIANCE



3. APPROVAL of the FINAL AGENDA

March 9, 2023

Page(s) 4-5

4. PUBLIC COMMENTS

All persons wishing to address the FAMD Board should fill out a Blue Public Comment Request form in advance and hand it to the FAMD District Manager. At the appropriate time, please come forward to the podium and state your name for the record. Speakers are limited to three minutes. Parties are encouraged to submit their comments in writing with any attachments or exhibits they wish for the FAMD Board to review, preferably 24 hours prior to the meeting. Speakers can then use their three-minutes to summarize the key points of their comments. Please note that you may address the FAMD Board on an agenda item at the time it is discussed, but only after being recognized by the Chairman. Under the Brown Act, the FAMD Board should not take action on or discuss matters raised during the public comment portion of the agenda which are not listed on the agenda. FAMD Board Members may refer such matters to staff for information or to be placed on a subsequent agenda for consideration. Notwithstanding the foregoing, FAMD Board Members and staff may briefly respond to statements made or questions posed during public comment, if such responses do not constitute any deliberation.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are routine and will be enacted by one vote. There will be no separate discussion of these items unless members of the FAMD Board or audience request that specific items be removed from the Consent Calendar for separate discussion and action. Financial matters will be indicated as budgeted or non-budgeted below.

- a. Minutes; February 12, 2023
- b. Financials; February 2023

Page(s) 6-8
Page(s) 9

6. SECURITY REPORT

- a. February 2023 Security Report

Page(s) 10-13



7. OLD BUSINESS

- a. IWCC Bridge Load Capacity Update
- b. Subcommittee for District Management Services
- c. Front Entrance Desert Landscape

Page(s) Verbal
Page(s) Verbal
Page(s) Verbal

8. NEW BUSINESS

- a. Manitou Gate Arm
- b. Controlled Intersection – Sandpiper and Delgado Drive

Page(s) 14
Page(s) 15

9. FAMD DISTRICT MANAGERS REPORT

- Guard House Remodel
- Speed Trailer Camera
- LPR Cameras
- RFP for Priority 3
- Front Entrance Landscaping

10. BOARD MEMBERS COMMENTS

11. ANNOUNCEMENTS

Next Meeting April 13, 2023

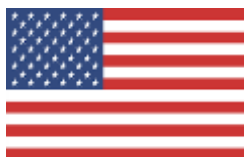
12. ADJOURNMENT

**INDIAN WELLS COUNTRY CLUB COMMUNITY
FIRE ACCESS MAINTENANCE DISTRICT NO. 1
BOARD OF DIRECTORS OPEN MEETING**

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE SENIOR BUILDING INSPECTOR OR THE RISK MANAGER AT (760) 346-2489. A 48-HOUR NOTIFICATION PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING (128 CFR 35.102.35.104 ADA TITLE III).

AFFIDAVIT OF POSTING

I, Angelica Avila, certify that on March 6, 2023, I caused to be posted a notice of a FAMD #1 Board Meeting to be held on Thursday March 9, 2023, at 10:00 A.M., in person in the City Council Chamber's.





FAMD #1
Fire Access Maintenance District
An Agency of the City of Indian Wells
Indian Wells Country Club Community

BOARD OF DIRECTORS MEETING MINUTES

February 9, 2023

1. CALL TO ORDER

Chairman Bonafide called meeting to order at 10:00 A.M.

ROLL CALL

PRESENT: Chairman Larry Bonafide
Vice Chair Margaret "Marge" Barry
Secretary Charlie Jones
Director Tony Trocino
Director Kurt Yeager
IWCC Rep Dennis Coker

ABSENT: IWCC Rep Dennis Coker

ALSO, PRESENT: District Manager (DM) Scott Matas (Desert Resort Management/ Associa),
Jennifer Aguilar (City of Indian Wells, Public Works Administrative Assistant)
Paul Stotesbury (Allied Universal, (DOS) Director of Security),
Jeff Godown (Allied Universal, Client Manager)

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF THE FINAL AGENDA

A motion was made by Director Tony Trocino and a 2nd by Director Charlie Jones to approve the agenda for the February 9, 2023 FAMD board meeting. Motion carried 5/0.

4. PUBLIC COMMENTS

5. CONSENT CALENDAR

- a. Minutes; January 12, 2023
- b. Financials; January 2023

A motion was made by Vice Chair Marge Barry and a 2nd by Director Charlie Jones to approve the Consent Calendar in whole. Motion carried 5/0

6. SECURITY REPORT

- a. January 2023 Security Report

DOS Stotesbury updated the Board of Directors and answered questions. He also introduced the new client manager for AUS Jeff Godown.

7. OLD BUSINESS

a. IWCC Bridge Load Capacity Update

The Chairman gave an update on the most recent meeting with the city and the Invite. The club management company Invite has until next month to provide a full report to the fire marshal's office and the city.

b. Subcommittee for District Management Services

Director Yeager and Trocino gave an update to the Board of Directors on the process. The RFP draft was reviewed, and the final draft will be sent out for review within a week. The Chairman asked that the draft be sent out to all the board for a final review.

c. Front Entrance Desert Landscaping Project

The Board of Directors were presented with a desert landscape design for the Manitou entrance and made the follow suggestions. They would like to see weed barrier added to the scope of work and before planting and laying ground cover they would like to have a subcommittee walk the location with the contractor.

A motion was made by Vice Chair Marge Barry and a 2nd by Director Charlie Jones to approve the design, an amount not to exceed \$25,000.00 and to authorize the City of Indian Wells Finance Department to fund the project with Building & Grounds Maintenance and capital Improvement funds.

The motion was modified with a friendly amendment by Director Kurt Yeager and 2nd by Director Charlie Jones to add to the original motion the addition of weed barrier to the scope of work and a subcommittee of Vice Chair Barry and Chairman Bonafide to review plant location and ground material. Motion carried 5/0.

8. NEW BUSINESS

a. Roadrunner Parking (Director Jones)

Director Jones explained that parking in the Roadrunner area is not marked and showed several exhibits to the need for painting parking stalls and signage. The Board of Directors determined that nothing would prohibit the HOA from painting the stalls if it was not within the legal street widths. The District Manager was directed to work with the Public Works Director and locate the boundary lines and assist the HOA in the identification of the areas that would be permitted for parking.

A motion was made by Director Charlie Jones and a 2nd by Vice Chair Marge Barry to approve the District Manager to assist the HOA in the identification of boundaries to be used for parking stalls and signage. Motion carried 5/0

9. DISTRICT MANAGER REPORT

District Manager gave an update on the Guard House Remodel, Allied Universal future contract, speed trailer camera reimbursement, LPR Cameras, light upgrades and replacements at the entrances and bridges, replacement of signs and the repairs of the manitou entrance gate arm.

10. BOARD MEMBER COMMENTS

Chairman Stated that he would be resigning his position most likely sometime in 2023 as he is relocating to the Bay Area.

Director Jones asked if speeding tickets from RSO were an option within the district.

11. ANNOUCEMENTS

The next regularly scheduled meeting of the Fire Access Maintenance District Board of Directors will be held at 10:00 A.M., on March 9, 2023 in person at the City of Indian Wells council chambers.

12. ADJOURNMENT

There being no more business, meeting was adjourned by Chair Bonafide at 11:14 A.M.

Respectfully Submitted, Scott Matas, District Manager

Attested to: _____ Date: _____
Charlie Jones, FAMD Secretary

YEAR-TO-DATE BUDGET REPORT

FEB 2023

FOR 2023 08

| ACCOUNTS FOR: | ORIGINAL APPROP | REVISED BUDGET | YTD ACTUAL | MTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USE/COL |
|---|-----------------|----------------|--------------|------------|--------------|------------------|-------------|
| 209 F.A.M.D. #1 | | | | | | | |
| 2090000 F.A.M.D. #1 | | | | | | | |
| 2090000 411100 CYSecPrpTx | -349,470 | -349,470 | -159,307.39 | .00 | .00 | -190,162.61 | 45.6% |
| 2090000 411200 CYUnsPrpTx | -8,050 | -8,050 | -8,766.01 | .00 | .00 | 716.01 | 108.9% |
| 2090000 411300 PYPrpTx | -2,010 | -2,010 | -1,555.08 | -56.65 | .00 | -454.92 | 77.4% |
| 2090000 411400 RoLIPrpTx | -1,780 | -1,780 | .00 | .00 | .00 | -1,780.00 | .0% |
| 2090000 412100 PrpTx P&I | -470 | -470 | .00 | .00 | .00 | -470.00 | .0% |
| 2090000 421100 Fire Acces | -1,200,000 | -1,200,000 | -694,642.21 | .00 | .00 | -505,357.79 | 57.9% |
| 2090000 431100 Const Pmt | -1,180 | -1,180 | .00 | .00 | .00 | -1,180.00 | .0% |
| 2090000 451100 Invest Earn | -92,250 | -92,250 | .00 | .00 | .00 | -92,250.00 | .0% |
| 2090000 461500 PropTxRelf | -1,640 | -1,640 | -827.52 | .00 | .00 | -812.48 | 50.5% |
| 2090000 486300 Misc Rev | -3,330 | -3,330 | -1,610.57 | -321.85 | .00 | -1,719.43 | 48.4% |
| TOTAL F.A.M.D. #1 | -1,660,180 | -1,660,180 | -866,708.78 | -378.50 | .00 | -793,471.22 | 52.2% |
| 2098601 F.A.M.D. Program | | | | | | | |
| 2098601 531000 Prof Svcs | 160,500 | 160,500 | 58,598.38 | 204.00 | 75,196.90 | 26,704.72 | 83.4% |
| 2098601 533000 Contr Svcs | 903,700 | 952,153 | 519,424.18 | 77,484.75 | 431,898.55 | 830.27 | 99.9% |
| 2098601 542000 Utilities | 19,900 | 29,400 | 19,799.83 | 1,991.23 | 9,600.17 | .00 | 100.0% |
| 2098601 544000 BldgGrMnt | 100,600 | 107,720 | 37,216.86 | 4,116.60 | 65,295.20 | 5,207.94 | 95.2% |
| 2098601 545000 Infrastruc | 114,350 | 122,000 | 68,978.58 | 10,113.25 | 53,021.42 | .00 | 100.0% |
| 2098601 552000 Communicat | 18,450 | 26,050 | 10,340.67 | 1,559.17 | 7,822.31 | 7,887.02 | 69.7% |
| 2098601 561000 Office Exp | 9,550 | 9,550 | 4,455.89 | 1,075.27 | 4,635.37 | 458.74 | 95.2% |
| 2098601 563000 Opr Matrls | 1,600 | 1,600 | 927.43 | 132.49 | 357.59 | 314.98 | 80.3% |
| 2098601 565000 MinorEquip | 2,650 | 2,650 | .00 | .00 | .00 | 2,650.00 | .0% |
| 2098601 591600 IndrctCost | 15,000 | 15,000 | .00 | .00 | .00 | 15,000.00 | .0% |
| TOTAL F.A.M.D. Program | 1,346,300 | 1,426,623 | 719,741.82 | 96,676.76 | 647,827.51 | 59,053.67 | 95.9% |
| 2099929 FAMD Capital | | | | | | | |
| 2099929 673100 ConstContr | 539,062 | 706,061 | 660,374.34 | .00 | 25,000.10 | 20,686.56 | 97.1% |
| TOTAL FAMD Capital | 539,062 | 706,061 | 660,374.34 | .00 | 25,000.10 | 20,686.56 | 97.1% |
| TOTAL F.A.M.D. #1 | 225,182 | 472,504 | 513,407.38 | 96,298.26 | 672,827.61 | -713,730.99 | 251.1% |
| TOTAL REVENUES | -1,660,180 | -1,660,180 | -866,708.78 | -378.50 | .00 | -793,471.22 | |
| TOTAL EXPENSES | 1,885,362 | 2,132,684 | 1,380,116.16 | 96,676.76 | 672,827.61 | 79,740.23 | |
| BEGINNING FUND BALANCE 7/1/2022 | | | 2,151,077.53 | | | | |
| CHANGE IN FUND BAL - NET OF REVENUES/EXPENSES | | | -531,407.38 | | | | |
| ENDING FUND BALANCE 02/28/2023 | | | 1,637,670.15 | | | | |

FAMD #1

INDIAN WELLS COUNTRY CLUB COMMUNITY

SECURITY REPORT

**Paul A. Stotesbury
Site Security Director
February, 2023**

| | |
|---------------------|--|
| February 8, | Manitou Gate, resident hit entrance arm, replaced, no damage to arm or vehicle, report to DRM |
| February 9, | Fire Department struck entrance arm, guard error, no damage to FD Engine, gate arm lights damaged, report to DRM |
| February 20, | Oswego, person sleeping in front of house, patrol located walking an Manitou, RSO responded contacted and removed without any information |

FIRE DEPARTMENT/ PARAMEDICS

RESPONSES –17

TRANSPORTS – 7

RSO

ROUTINE PATROL – 5

CALLS FOR SERVICE – 8

OPEN GARAGE DOOR – 54

OPEN OTHER DOORS – 1

TRANSPONDERS SOLD – 61

Stats for 2018

| Event | Jan. | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | Total |
|--------------------------------|------|-----|-----|-----|-----|------|------|-----|------|-----|-----|-----|-------|
| Access Denied | 0 | 0 | | | | | | | | | | | 0 |
| Alarm Checks-Security | 4 | 5 | | | | | | | | | | | 9 |
| Animal Control on site | 2 | 0 | | | | | | | | | | | 2 |
| Animal Issues | 0 | 0 | | | | | | | | | | | 0 |
| Burglaries | 0 | 0 | | | | | | | | | | | 0 |
| Thefts | 0 | 0 | | | | | | | | | | | 0 |
| Garage Doors Open | 39 | 54 | | | | | | | | | | | 93 |
| A Shift up to 1400 hrs | 0 | 1 | | | | | | | | | | | 1 |
| B Shift up to 2200 hrs | 38 | 47 | | | | | | | | | | | 85 |
| C shift after 2200 hrs | 1 | 6 | | | | | | | | | | | 7 |
| Doors Open (Other) | 0 | 1 | | | | | | | | | | | 1 |
| Golf Cart Issues | 0 | 0 | | | | | | | | | | | 0 |
| Homeowner Assist/Welfare Check | 3 | 3 | | | | | | | | | | | 6 |
| Landscape/Light Issues | 0 | 2 | | | | | | | | | | | 2 |
| Medical Response / Fire Dept. | 9 | 17 | | | | | | | | | | | 26 |
| Noise Issues | 1 | 0 | | | | | | | | | | | 1 |
| Other - Domestic Issue | 0 | 0 | | | | | | | | | | | 0 |
| Parking Issues | 1 | 0 | | | | | | | | | | | 1 |
| Public Utility Issue | 0 | 0 | | | | | | | | | | | 0 |
| Process Servers | 3 | 5 | | | | | | | | | | | 8 |
| Property Issues/Damage | 1 | 2 | | | | | | | | | | | 3 |
| Realtor Issues | 0 | 0 | | | | | | | | | | | 0 |
| Sheriff on Site | 18 | 13 | | | | | | | | | | | 31 |
| Alarm Response/Call In | 9 | 8 | | | | | | | | | | | 17 |
| Routine Patrol | 9 | 5 | | | | | | | | | | | 14 |
| Suspicious Events | 2 | 2 | | | | | | | | | | | 4 |
| Traffic/Street Issues | 0 | 0 | | | | | | | | | | | 0 |
| Vandalism | 0 | 0 | | | | | | | | | | | 0 |
| Vendor Issues | 0 | 0 | | | | | | | | | | | 0 |
| Water Issues | 2 | 1 | | | | | | | | | | | 3 |

Indian Wells Country Club FAMID #1

Security Staffing Report

FEBRUARY, 2023

| | Employee Name | Length of Service at Allied Universal in Months | Length of Service at IWCCC in Months | Position | Scheduled Work Days | Scheduled Work Hours | Total Scheduled Hours/Day | Total Scheduled Hours/Week |
|----|--------------------|---|--------------------------------------|-----------------------------|---------------------|----------------------|---------------------------|----------------------------|
| 1 | Bennymadho, Jeremy | 20 | 20 | Security Officer | varies | | 8 | 40 |
| 2 | Blake, Brandon | 52 | 52 | Security Supervisor | Thurs/Mon | 6am-2pm | 8 | 40 |
| 3 | Bonner, Betty | 7 | 7 | Security Supervisor | Tues/Sat | 10pm-6am | 8 | 40 |
| 4 | Cabanilla, Danny | 41 | 41 | Security Officer/Supervisor | Fri/Mon | 2pm - 10pm | 8 | 32 |
| 5 | Casarez, Jose | 62 | 59 | Security Officer | Sun/Thurs | 2pm-10pm | 8 | 40 |
| 6 | Gray, Ken | 5 | 5 | Security Officer | varies | | 8 | 20 |
| 7 | Hosamane, Mahinder | 113 | 163 | Security Supervisor | Sun/Thurs | 10pm-6am | 8 | 40 |
| 8 | Lara, Marvin | 114 | 111 | Security Senior Supervisor | Mon/Sat | 6am - 2pm | 8 | 40 |
| 9 | Payson, Michael | 2 | 2 | Security Officer | Wed/Sun | 2pm-10pm | 8 | 40 |
| 10 | Pennington, Sandra | 7 | 7 | Security Officer | Fri/Mon | 10pm-6am | 8 | 32 |
| 11 | Penny, Max | 12 | 12 | Security Officer | Tues/Sat | 2pm-10pm | 8 | 40 |
| 12 | Ramos, Marcos | 1 | 1 | Security Officer | Sun/Thurs | 2pm-10pm | 8 | 40 |
| 13 | Rios, Albert | 5 | 5 | Security Officer | Sun-Thurs | 6am-2pm | 8 | 40 |
| 14 | Rios, Eric | 95 | 95 | Security Supervisor | Tues/Sat | 2pm-10pm | 8 | 40 |
| 15 | Russel, Ronald | 5 | 5 | Security Officer | Wed/Mon | 6am-2pm | 8 | 40 |
| 16 | Sandoval, Andrea | 70 | 48 | Security Officer | Sat-Wed | 6am-2pm | 8 | 32 |
| 17 | Stotesbury, Paul | 90 | 54 | Site Security Supervisor | Mon- Fri | Varies | 8 | 40 |
| 18 | | | | | | | | |
| 19 | Part Time | | | Security Officer | varies | | | 12 |
| | | | | | | | | |
| | TOTALS | 701 | 676 | | | | | 648 |
| | AVERAGES | 41.24 | 40.41 | | | | | |

Change Change

Speed Trailer Data

February, 2023

SPEED TRAILER DEPLOYMENT LOCATIONS

| Day | Date | Location | 0-20 ● | 21-25 ◊ | 26-30 ◻ | 31-35 Δ | 36-40 * | 41-45 x | 46-50 * | 51+ ● | Total | Time |
|--------|------|--------------|--|---------|---------|---------|---------|---------|---------|-------|-------|---------|
| Fri | SUN | E/B Iroquois | | | | | | | | | | 6am-8pm |
| Sat | MON | S/B Manitou | | | | | | | | | | 7am-8pm |
| Sun | TUE | S/B Club | Speed trailer is functional and deployed | | | | | | | | | 7am-8pm |
| Mon | WED | NB Manitou | | | | | | daily | | | | 7am-8pm |
| Tues | THUR | S/B Club | | | | | | | | | | 6am-8pm |
| Wed | FRI | W/B Iroquois | | | | | | | | | | 7am-8pm |
| Thurs | SAT | N/B Manitou | | | | | | | | | | 7am-8pm |
| Fri | SUN | E/B Iroquois | | | | | | | | | | 7am-8pm |
| Sat | MON | S/B Manitou | | | | | | | | | | 6am-9pm |
| Sun | TUE | S/B Club | | | | | | | | | | 7am-8pm |
| Mon | WED | NB Manitou | | | | | | | | | | 6am-8pm |
| Tues | THUR | S/B Club | | | | | | | | | | 7am-8pm |
| Wed | FRI | W/B Iroquois | | | | | | | | | | |
| Thurs | SAT | N/B Manitou | | | | | | | | | | 7am-9pm |
| Fri | SUN | E/B Iroquois | | | | | | | | | | 7am-8pm |
| | | | | | | | | | | | | |
| Sat | | | | | | | | | | | | |
| Sun | | | | | | | | | | | | |
| Mon | | | | | | | | | | | | |
| Tues | | | | | | | | | | | | |
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| Fri | | | | | | | | | | | | |
| Sat | | | | | | | | | | | | |
| Sun | | | | | | | | | | | | |
| Totals | App. | Totals | | | | | | | | | | |
| % | | % | | | | | | | | | | |

STAFF REPORT

DATE: March 9, 2023
TO: Honorable FAMD Board Members
FROM: FAMD District Manager
SUBJECT: LED Gate Arm

SUMMARY:

The Board of Directors requested a proposal for a LED gate arm



AMS Connect

Per your request for a LED gate arm at the residential entrance at Manitou and Club Drive, please see the quote below and reply with your authorization if you would like to proceed.

QUOTE:

(2) Complete 12' Kit, includes arm w/ pole, LED & wiring harness, LED controller – (ARM-12-KIT - \$675.00 + tax)

Estimated 3-4 hours of labor to install and test at \$149/hr

Total Estimated Cost: \$1,902.00 - \$2,051.00

FISCAL IMPACT:

Up to \$2,100.00

RECOMMENDATIONS

- Approve the amount of the proposal to not exceed \$2,100.00
- Authorize the City of Indian Wells finance department to fund this project with minor equipment GL.

STAFF REPORT

DATE: March 9, 2023
TO: Honorable FAMD Board Members
FROM: FAMD District Manager
SUBJECT: LED Gate Arm

SUMMARY:

The Chairman received a request from Dana Watkins (Indian Wells Country Club resident) for an uncontrolled intersection to be converted to a controlled intersection.



FISCAL IMPACT:

Approximately \$410.00 per sign including installation. Painting of stop bar starts at \$950.00.

RECOMMENDATIONS

- Give direction to the District Manager.