



FAMD #1
Fire Access Maintenance District
 An Agency of the City of Indian Wells
Indian Wells Country Club Community

BOARD OF DIRECTORS MEETING MINUTES October 14, 2021

Upon due notice given and received, a meeting of the Fire Access Maintenance District No. 1 Board of Directors was held on Thursday October 14, 2021, at 1:30 P.M. and held virtually on zoom due to COVID-19.

1. CALL TO ORDER

Chairman Bonafide called meeting to order at 1:49 P.M. (technical difficulty with Zoom sign in)

2. ROLL CALL

PRESENT: Chairman Larry Bonafide
 Vice Chair Margaret “Marge” Barry
 Secretary Charlie Jones
 IWCC Rep – Monica Davis

ABSENT: Director Tony Trocino (Director Trocino could not sign in)
 Director Steve Howell (Director Howell was able to sign in but had no audio, left meeting)

ALSO, PRESENT: District Manager (DM) Scott Matas (Desert Resort Management/ Asscoia),
 Director of Security Paul Stotesbury (Allied-Universal), Ken Seumalo (Public Works Director),

3. APPROVAL OF THE FINAL AGENDA

A motion was made by Vice Chair Marge Barry and a 2nd by Secretary Charlie Jones to approve the agenda for the October 14, 2021 FAMD board meeting. Motion carries 4/0

4. PUBLIC COMMENTS

No Public Comments

5. CONSENT CALENDAR

- a. Draft Minutes Special Board Meeting September 29, 2021
- b. Financial Report - September 2021

A motion was made by Vice Chair Marge Barry and a 2nd by Secretary Charlie Jones to approve the Consent Calendar in whole. Motion carries 4/0

6. SECURITY REPORTS - Director of Security Paul Stotesbury – Informational Only – No action taken
 July 2021 Security Reports

Discussion on speed trailer camera – DOS Stotesbury explained that the camera to the speed trailer has not been installed and the company installing has made several attempts for approximately a year to install. The DOS’s recommendation is to ask for reimbursement due to not needing the camera. Board gave manager consensus to ask for reimbursement on camera.

7. OLD BUSINESS

a. Priority One Road Project - Update

Update given by District Manager Matas/ Public Works Direct Ken Seumalo – Project will begin on October 14, 2021 and finish approximately 3 weeks later.

b. Quail Bridge Drainage Basin – Update

Update given by District Manager – temporary repairs are scheduled on November 1st by IPS.

8. NEW BUSINESS

a. Supplemental Appropriation for Street Sweeping Services

Chairman asked if any board members had questions in regard to the staff report. No questions

A motion was made by Chairman Larry Bonafide and a 2nd by Vice Chair Marge Barry to approve the supplemental Appropriation for Street Sweeping Service and add \$10,000.00 to GL 545000 Infrastructure. Motion carries 4/0

b. Fountain Cleaning Services

Board discussed to the current vendor contract and reviewed other proposals.

A motion was made by Chairman Larry Bonafide and a 2nd by Secretary Charlie Jones to approve a contract with Supreme Pool Service at \$450.00 per month for 2 day a week fountain cleaning service and to give termination notice to Segal Aquatic Pool Service per contract. Motion carries 4/0

c. Janitorial Cleaning Services

Board reviewed proposals.

A motion was made by Chairman Larry Bonafide and a 2nd by Vice Chair Marge Barry to approve a contract with Alexandra's Cleaning Services Directing the District Manager to negotiate a contract at once a week cleaning of both guard houses for up to \$8,100.00 per fiscal year plus a 10% contingency. Direct the City of Indian Wells finance department to award a supplemental appropriation to the proper ledger to add up to \$8,910.00 for Janitorial Services.

d. Security Cameras

District Manager gave a presentation on the outdated cameras and the need to update the system. The board agreed and gave direction to the District Manager to prepare an RFP and bring back proposals. The Board of Director asked for 2 options, comparable to the current systema dn top of the line. Informational - No action taken.

e. Manitou and Club Guard House Remodels

District Manager gave a presentation on the need for a full remodel of the guard houses. The board agreed and gave direction to the District Manager to prepare an RFP and bring back proposals. Informational - No action taken.

f. Board Election 2022

District Manager gave notice that the process for the 2022 election will begin in November. Vice Chair Barry and Director Trocino's seats are open. Director Howell gave notice that he would be resigning immediately due to moving out of the area (see attached email.) The board discussed the options and directed the District Manager to add his seat to the solicitation for board of directors. Direction given – no action taken.

9. DISTRICT MANAGEMENT REPORT

Gave a verbal update

10. BOARD MEMBER COMMENTS

Director Davis gave an update on the Club Bridge noise repairs. No other comments made.

11. ADJOURNMENT

There being no more business, meeting was adjourned by Chair Bonafide at 2:28 P.M.

NEXT MEETING

The next regularly scheduled meeting of the Fire Access Maintenance District Board to be held at 1:30 p.m., on November 18, 2021 via teleconference/Zoom Meeting. (Note November 11th is Veteran's Day, meeting moved to following week.)

Respectfully Submitted,
Scott Matas, District Manager

Attested to: Charlie Jones

Date: 11/01/2021

Charlie Jones, FAMD Secretary