



FAMD #1
Fire Access Maintenance District
An Agency of the City of Indian Wells
Indian Wells Country Club Community

BOARD OF DIRECTORS MEETING May 13, 2021

Upon due notice given and received, a meeting of the Fire Access Maintenance District No. 1 Board of Directors was held on Thursday, May 13, 2021, at 1:30 p.m. and held virtually on zoom due to COVID-19.

CALL TO ORDER

Chairman Bonafide called meeting to order at 1:31 P.M.

ROLL CALL

PRESENT: Chairman - Larry Bonafide, Secretary – Vice Chairman – Margaret “Marge” Barry ,
Charlie Jones, Director – Tony Trocino, Director – Steve Howell & IWCC Rep – Monica Davis
ABSENT: Director – Tony Trocino, IWCC Rep – Monica Davis

ALSO, PRESENT: District Manager (DM) Scott Matas (Desert Resort Management/ Asscoia),
Director of Security Paul Stotesbury (Allied-Universal), Ken Seumalo (Public Works Director),
Greg Sanders (Council Member City of Indian Wells), Linda Jackson (Resident)

1. APPROVAL OF THE FINAL AGENDA

A motion was made by Vice Chair Marge Barry and a 2nd by Secretary Charlie Jones to approve the agenda for the May 13, 2021 FAMD board meeting. Motion carries 5/0

2. Approval Draft Minutes

A motion was made by Secretary Charlie Jones and a 2nd by Director Steve Howell to approve the April 8, 2021 FAMD board minutes. Motion carries 5/0

PUBLIC COMMENTS

No Public Comments

CONSENT CALENDAR

A motion was made by Secretary Charlie Jones and a 2nd by Vice Chair Marge Barry to approve the Consent Calendar in whole. Motion carries 5/0

3. WARRANTS AND DEMANDS

4. FINANCIAL REPORTS

SECURITY REPORTS

- 5. Director of Security Report – Informational Only – No action taken**
- a. Director of Security Paul Stotesbury (Allied-Universal)
gave verbal report on April 2021 Security Reports
 - b. Gate arms and iron gates visibility project
DM Matas gave update on project. Director Howell asked if consideration on updated new arms have been taken. Chairman explained that the when the current process is finished and reviewed by the board before looking at more expensive alternatives.
 - c. Gates and gate arms open and closed schedules

New schedules introduced to board.

OLD BUSINESS

6. Pavement Management Plan (PMP) updates and status

Update given by District Manager Matas – RFP has been issued for Priority 1 with a couple delays. Priority 2 can be funded in FY 2021/22 if the desire of the board is to continue to follow the PMP. The DM explained that in future years the board would need to review a cash flow before funding projects after FY 2021/22

7. Development of a “Entry Gates Pavers Management Plan”

Update given by District Manager Matas – Multiple options were given to the board of directors. The DM recommended the Board to allow him the opportunity to work with local companies and develop a plan.

A motion was made by Chairman Bonafide and a 2nd by Director Steve Howell to approve the District Managers request to develop a “Paver Management Plan” Motion carries 5/0

8. Curb/ Gutter Repairs & Replacements

DM Matas gave update – 3 Proposals were presented to the Board to repair and replace curb and gutter at 45750, 45680 Pueblo and 45410, 45450 Delgado. The following proposals were presented:

International Paving Services (IPS) - \$6,254.00

United Bros. - \$10,950.00

NPG Asphalt - \$15,500.00

A motion was made by Chairman Bonafide and a 2nd by Vice Chair Barry to award the contract to IPS for \$6,254.00 Motion carries 5/0

9. Curb Painting – Addresses, No Parking, Red Zones, No Parking Fire Hydrant Zones

DM Matas gave update – 3 Proposals were presented to the Board to painting – Addresses, No Parking, Red Zones, No Parking Fire Hydrant Zones. Recommendation was to review the proposals and give direction. After reviewing the proposals, the Board made the following motion:

A motion was made by Secretary Charlie Jones and a 2nd by Vice Chair Marge Barry to approve up to \$5,000.00 to paint all red curb and add red curb to all hydrant areas. Awarding the proposal to International Paving Services Motion carries 5/0

10. FAMD Website Project

DM Matas gave update – The new website is live. Small updates continue. – No Action – Receive & File

11. RFPs & Contract Renewals

Update was given on RFPs and contract renewals – No actions – Receive & File

12. Desert Resort Management Contract

Contract Presented to Board

A motion was made by Chairman Bonafide and a 2nd by Vice Chair Barry to approval the contract extension to Desert Resort Management as written by the city attorney. The contract included a 7% increase with and increase to \$1,000.00 spending limit for the discretionary needs without contracts or approvals by the board. Motion carries 5/0

NEW BUSINESS

13. Supplemental Appropriation

Report given by DM Matas – Due to GL accounts for utilities and infrastructure not sustaining the current budget a supplemental appropriation of \$45,000.00 is needed to move from reserves to operations.

A motion was made by Vice Chair Marge Barry and a 2nd by Secretary Charlie Jones to approve the supplemental appropriation of \$45,000.00. Motion carries 5/0

14. FAMD Policy and Procedures Manual Updates

DM Mats was directed to update the manual with changes presented from the May 6, 2021 study session. Once changes are made they are to be forwarded to the city council for adoption.

A motion was made by Chairman Bonafide and a 2nd by Secretary Jones to approve corrections and additions to the FAMD Policy and Procedure Manual. Motion carries 5/0

15. FAMD Records Retention

Chairman asked for a report on how records are retained and where. DM Matas gave answers to the questions. Receive and File – No action

DISTRICT MANAGEMENT REPORT

No reportable actions

BOARD MEMBER COMMENTS

Chairman Larry Bonafide –	Updated board on city council short term rental discussion
Vice Chair Margaret “Marge” Barry –	No Comments
Secretary Charlie Jones –	No Comments
Director Tony Trocino –	Absent
Director Steve Howell –	Would like to see a plan for security guard houses remodel
IWCC Rep – Monica Davis –	Absent

ADJOURNMENT

There being no more business, meeting was adjourned by Chair Bonafide at 2:41 PM.

NEXT MEETING

The next regularly scheduled meeting of the Fire Access Maintenance District Board to be held at 1:30 p.m., on June 10, 2021 via teleconference/Zoom Meeting.

Respectfully Submitted,
Scott Matas, District Manager

Attested to: Charlie Jones

Date: 06/01/2021

Charlie Jones, FAMD Secretary