



FAMD #1
Fire Access Maintenance District
An Agency of the City of Indian Wells
Indian Wells Country Club Community

BOARD OF DIRECTORS MEETING April 8, 2021

Upon due notice given and received, a meeting of the Fire Access Maintenance District No. 1 Board of Directors was held on Thursday, April 8, 2021, at 1:30 p.m. and held virtually on zoom due to COVID-19.

CALL TO ORDER

Chairman Bonafide called meeting to order at 1:32 P.M.

ROLL CALL

PRESENT: Chairman - Larry Bonafide, Vice Chair – Empty, Secretary – Margaret “Marge” Barry, Director – Charlie Jones, Director – Tony Trocino, Director – Steve Howell & IWCC Rep – Monica Davis

ABSENT: None

ALSO, PRESENT: DRM-Associa Scott Matas (District Manager), DOS - Paul Stotesbury (Allied-Universal) Kevin McCarthy (City Finance Director), Ken Seumalo (Public Works Director)

1. APPROVAL OF THE FINAL AGENDA

A motion was made by Director Charlie Jones and a 2nd by Secretary Marge Barry to approve the agenda for the April 8, 2021 FAMD board meeting. Motion carries 6/0

2. Approval Draft Minutes

A motion was made by Secretary Marge Barry and a 2nd by Director Charlie Jones to approve the March 11, 2021 FAMD board minutes w/ corrections. Motion carries 6/0*

**Corrections: Correct spelling of Secretary Barry’s name*

PUBLIC COMMENTS

No Public Comments

Annual Open Nominations and Election of FAMD Board Officers

Chairperson: Larry Bonafide is nominated by Marge Barry. No other nominations

A motion was made by Marge Barry and a 2nd by Tony Trocino to have Larry Bonafide serve as the 2021 Chairperson for the FAMD Board of Directors. Motion carries 6/0

Vice-Chairperson: Marge Barry is nominated by Larry Bonafide. No other nominations

A motion was made by Charlie Jones and a 2nd by Tony Trocino to have Margaret “Marge” Barry serve as the 2021 Vice- Chairperson for the FAMD Board of Directors. Motion carries 6/0

Secretary: Charlie Jones is nominated by Larry Bonafide. No other nominations

A motion was made by Larry Bonafide and a 2nd by Marge Barry to have Charlie Jones serve as the 2021 Secretary for the FAMD Board of Directors. Motion carries 6/0

Review of the FAMD Board Policies, Procedures, and Protocols.

Verbal report by Chairman Bonafide. Updates are needed and will be worked on over the next several months. Everyone is encouraged to send questions or comments to District Manager Scott Matas

IWCC Representative Monica Davis announced she had to leave the meeting early.

CONSENT CALENDAR

3. WARRANTS AND DEMANDS

Receive and File per new city policy

Finance Director Kevin McCarthy announced as of July 1, 2021 the city will no longer be producing a warrant list to the city council due to the transparency policies the City has adopted. He is recommending the same practice by the FAMD. All warrants are list on the city's website.

A motion was made by Chairman Bonafide and a 2nd by Vice-Chairperson Marge Barry to follow the new policy and drop the Warrants & Demands from the agenda as of July 1, 2021. Motion carries 5/0

4. FINANCIAL REPORTS

A motion was made by Chairman Bonafide and a 2nd by Vice-Chairperson Marge Barry to approve the financial report for March 2021. Motion carries 5/0

Draft 2-year budget:

Finance Director Kevin McCarthy presented the 2-year budget to the FAMD Board of Directors. Questions were answered, and comments were received.

A motion was made by Vice-Chairperson Marge Barry and a 2nd by Director Charlie Jones to approve the 2-year budget as presented and forward to the city council for adoption. Motion carries 5/0

SECURITY REPORTS

5. Director of Security Report – Informational Only – No action taken

Director of Security Paul Stotesbury (Allied-Universal)

Gave verbal report on March 2021 Security Reports

OLD BUSINESS

6. Website

Update given by Chairman Bonafide – website on hold pending contract issue. Will have a draft to the board soon

7. Curb/ Gutter Repairs

DM Matas gave update – Multiple RFP's have been asked for, pending review of the RFP's work is approximately 2 weeks away

8. Gate Arm Lighting

Chairman Bonafide gave update – LED lights installed and working as a test to a more inexpensive fix to the visual issue with the gate arm. More test will be done over time.

9. Address & No Parking Curb Painting

Report given by DM Matas – waiting on proposals, several companies contacted will report back in May

10. RFP's & Contract Renewals

Report given by DM Matas – City has provided a list and working through all contracts that are expiring either with amendments or RFP's.

NEW BUSINESS

11. Desert Resort Management Contract

DM Matas stated that the contract is with the City Attorney and Finance Director McCarthy. They need direction on whether to exercise the final amendment of the contract or to go out to RFP. DRM has proposed a 7% increase, \$1,000.00 spending limit of essential needs for the FAMD. Discussion by the board took place

A motion was made by Director Tony Trocino and a 2nd by Vice-Chairperson Marge Barry to direct the City Attorney to draft a contract exercising the final amendment of the DRM contract with a 7% increase to services and a \$1,000.00 spending limit on essential needs for the FAMD. The contract is to come back in the May meeting for final approval and to forward to the city council for final approval. Motion carries 5/0

DISTRICT MANAGEMENT REPORT

The report was a verbal update. District Manager Scott Matas reported:

- Sandpiper HOA request to have overlapping slurry leading into sidewalks and driveways looked at as tripping hazards. DM Matas will report back in May
- Slot drains along Iroquois have several areas that are damaged and need repairs. Reported by the street sweeping company. Will report back in May
- Manitou Gate – sinking pavers and curb/ gutter in the resident entry gate. RFP's have been issued. Will report back in May

BOARD MEMBER COMMENTS

Chairman Larry Bonafide – Presented a PSA regarding animals and the heat – board approved to send out
 Vice Chair Margaret “Marge” Barry – No Comments
 Secretary Charlie Jones – No Comments
 Director Tony Trocino – No comments
 Director Steve Howell – Noticed a pallet of pavers in the maintenance area that might match pavers at the security gates. Directions by the BOD to have the DM look into whether they are a match or not and if so will the IWCC part with them.
 IWCC Rep – Monica Davis – No Comments

ADJOURNMENT

There being no more business, meeting was adjourned by Chair Bonafide at 2:46 PM.

NEXT MEETING

The next regularly scheduled meeting of the Fire Access Maintenance District Board to be held at 1:30 p.m., on May 13, 2021 via teleconference/Zoom Meeting.

Respectfully Submitted,
Scott Matas, District Manager

Attested to: Charlie Jones

Date: 10/01/2021

Charlie Jones, FAMD Secretary