

**FIRE ACCESS MAINTENANCE DISTRICT NO. 1
INDIAN WELLS, CALIFORNIA
BOARD OF DIRECTORS MEETING
February 13, 2020**

Upon due notice given and received, a meeting of the Fire Access Maintenance District No. 1 Board of Directors was held on Thursday, February 13, 2020, at 1:30 p.m. at the Indian Wells City Hall Council Chamber.

ROLL CALL

PRESENT: Chairman - Larry Bonafide, Vice Chair - Michael Mumey, Secretary - Howard Klein, Director – Charlie Jones & IWCC Rep – Monica Davis, Director - Margaret “Marge” Barry, Director - Tony Trocino

ALSO

PRESENT: John Walters-Clark, (FAMD District Manager) DRM-Associa, Landon Burt, DRM-Associa, Paul Stotesbury FAMD (DOS), Richard Bradford Allied Universal, & Ken Seumalo, (Public Works Director), City of Indian Wells

APPROVAL OF FINAL AGENDA

A motion as made by Secretary Klein, seconded by Director Jones to approve the Final February 13, 2020 Agenda as presented.

MOTION: Bonafide
SECOND: Trocino

AYES: All
NOES: None

APPROVAL OF MEETING MINUTES

Minutes of the January 16, 2020 Board Meeting were approved as presented.

MOTION: Jones
SECOND: Klein

AYES: All
NOES: None

PUBLIC COMMENTS

No public comments.

WARRANTS AND DEMANDS

A motion was made and seconded to approve the Warrants and Demands for January/February 2020.

MOTION: Trocino
SECOND: Jones

AYES: All
NOES: None

FINANCIAL REPORTS

A motion was made and seconded to approve the Financial Report for January 2020.

MOTION: Bonafide

SECOND: Barry

AYES: All

NOES: None

SECURITY REPORTS

DOS presented the Security Reports for January 2020:

Paul Stotesbury reported a quiet month of January. A coyote was seen at the Manitou gate. Contract with the tracker to trap and relocate. There were two gas leak repairs by So Cal Gas. It was discussed that Modernism Week Tour would be visiting and entering inside the Club Gate March 18 with one home visit while the rest of the duration viewed from the transportation bus.

OLD BUSINESS

New Speed Trailer/Change Request - This speed trailer is photo capable with time stamped. FAMD District Manager John Walters-Clark proposed a cost not to exceed \$14,000.

A motion was made by Director Jones, seconded by Secretary Klein to approve a New Speed trailer not to exceed \$14,000. This passing unanimously.

MOTION: Jones

SECOND: Klein

AYES: All

NOES: None

Height Warning Detector- New potential system

Paul Stotesbury discussed this will provide a wireless warning area. When violated it will sound a warning in the guardhouse plus includes a flashing sign. A proposal will be provided at the March meeting. It was estimated that a total cost would be around \$6,000.

Left Turn Exiting the Manitou Gate Yield on Green Sign/Update

Ken reported this is on order and will greatly assist with traffic emergency concerns.

NEW BUSINESS

Pavement Management Plan (2020-2025) Proposals/Consideration - FAMD District Manager John Walters-Clark discussed proposals as presented in the February board pack.

A motion was made by Director Barry, seconded by Secretary Klein to approve Associated Engineering Management at a cost of \$11,500. This passing unanimously.

MOTION: Barry

SECOND: Klein

AYES: All
NOES: None

Resolution Amending the FAMD Policy Manual and Rules and rules of procedure to reduce the size of the FAMD Board/Consideration - The Board discussed changing the current makeup of the Board from 6 elected Board members to 5 with one IWCC representative. This item will need to be considered by the IW City Council.

A motion was made by President Bonafide, seconded by Secretary Klein to approve and adopt (5) five elected and (1) one appointed members. This passing unanimously.

MOTION: Bonafide
SECOND: Klein

AYES: All
NOES: None

ELECTION OF FAMD BOARD OFFICERS

Larry Bonafide was nominated to remain as chair:

A motion was made by Secretary Klein, seconded by Director Barry to nominate and approve Larry Bonafide as Chair. This passing unanimously.

MOTION: Klein
SECOND: Barry

AYES: All
NOES: None

Howard Klein was nominated to become Vice Chair:

A motion was made by Director Barry, seconded by Director Davis to nominate and approve Howard Klein as Vice Chair. This passing unanimously.

MOTION: Barry
SECOND: Davis

AYES: All
NOES: None

Margaret "Marge Barry was nominated to become Secretary:

A motion was made by Director Trocino, seconded by Director Davis to nominate and approve Margaret "Marge" Barry as Secretary. This passing unanimously.

MOTION: Barry
SECOND: Davis

AYES: All
NOES: None

FAMD Reserve Protection set up by Kevin McCarthy:

At their regularly scheduled meeting on January 16, the FAMD Board requested information regarding the minimum balance required for the District’s reserve account established by policy and the budget allocation policy for the District’s Capital Improvement Program (CIP). Public Works Director, Ken Sumalo reported the following to the Board:

FAMD Budget:

Funding for the budget comes from two sources, property tax and property owner assessments, the total annual revenue from both total \$1.2 million dollars. Revenue from property tax is derived from a formula while the annual property owner assessment is explained below:

FAMD annual assessment set by voter approval. The current assessment is \$1,030/Residential parcel and Golf Course pays a flat annual rate of \$190,000.

Reserves:

The FAMD is required by policy to retain 50% of its operating and Capital Improvement costs. This policy is based on the philosophy of “no deficit spending” and the timing of the assessment payments. Because of the payment schedule of the assessments, the FAMD receives 50% of its revenue twice per year. Retaining 50% of all expenses ensure the District’s operations in between the payment cycles.

CIP Budget

The CIP Budget is established through a request by Staff and approval from the Board with the condition that it follows the Fiscal Policy maintaining the 50% District budget surplus.

DISTRICT MANAGERS’S REPORT

John Walters-Clark of DRM was present to answer questions and provide clarification to Board Members with the Management Report. The FAMD Board unanimously approved the report to be received and filed.

John Walters- Clark discussed that Associa will be installing transfer switches with timers to the Manitou and Club Gates for emergency generator use.

It was also reported that at the next meeting Ken will discuss a plan for a pedestrian walk and golf cart path.

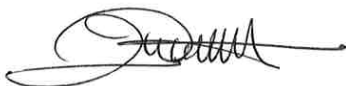
ADJOURNMENT

There being no more business, a motion was made and seconded to adjourn the meeting at 2:35 PM.

NEXT MEETING

The next regularly scheduled meeting of the Fire Access Maintenance District Board to be held at 1:30 p.m., on March 12, 2020 in the Indian Wells City Hall Council Chambers.

Respectfully Submitted,
Landon Burt, Assistant District Manager,



Attested to: _____

Date: March 12, 2020

Margaret “Marge” Barry, FAMD Secretary